



# Application for Employment

(Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, political belief, or disability that does not prohibit performance of essential job functions.

**Personal Information**

Name:	Last	First	Middle
Present Address			
Permanent Address (if different than above)			
Social Security Number	Telephone		Date

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

**Position Applied For:** \_\_\_\_\_

1. What made you decide to apply here? \_\_\_\_\_
2. Have you ever been convicted of a felony? \_\_\_ Yes \_\_\_ No    If yes, please explain:  
\_\_\_\_\_
3. Are you at least 18 years of age? YES (    ) NO (    )    If not, birthdate? \_\_\_\_\_

**Note:** We are required to obtain a work permit from all employees under age 18 before they begin work. Generally, work permits are issued at the school the minor is attending. If you are under 18 and do not currently have a work permit, please contact your school.

**Educational History**

	School Name/Location	# of Years Completed	Degree/Diploma
High School			
College			
Tech. Training			
Other			

**Employment Record** *Please include all employment for the last five years.*

Company Name (Current or Most Recent Employer)			
Position Held	Dates Employed: From		To
Address			
Manager / Supervisor	Telephone	Wage/Salary	
Reason For Leaving			
Responsibilities			

Company Name			
Position Held	Dates Employed: From		To
Address			
Manager / Supervisor	Telephone	Wage/Salary	
Reason For Leaving			
Responsibilities			



**NOTE:** Use a separate sheet to list additional employers, if necessary. We will contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

(Employer's Name)	Reason
(Employer's Name)	Reason

**References** Please do not include relatives or former employers.

Name	Years Known	Occupation
Address		Telephone
Name	Years Known	Occupation
Address		Telephone
Name	Years Known	Occupation
Address		Telephone

**Work Availability**

1. If your application receives favorable consideration, when will you be available to begin work?

\_\_\_\_\_

Please indicate the earliest and latest you can work each day:

Sunday	Wednesday	Saturday
Monday	Thursday	Sunday
Tuesday	Friday	Holidays Yes or No

**Salary / Hourly Rate Requirements**

If your application receives favorable consideration, what salary/hourly rate would you require? \$ \_\_\_\_\_

What skills, qualifications, or experience do you have that should be considered?


What is outstanding customer service?


I acknowledge that all the above statements are true. Falsification on an employment application is grounds for immediate termination.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_